

# **CAMDEN-WYOMING SEWER & WATER AUTHORITY**

P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming  
Sewer and Water Authority  
Regular Session - Authority Meeting  
Held on June 11, 2013*

**Authority Members present:** Mr. Jeffrey Connor  
Mr. Michael Quinn  
Ms. Tracy Torres  
Mr. James Winchell

**Also in attendance representing  
the CWS&WA:** Mr. Harold Scott, Authority Superintendent  
Mr. Soheil Gharebaghi, P.E., Authority Engineer

**Public in Attendance:** Meeting Attendance/Sign-in Sheet;  
available at the CWS&WA Office

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The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on May14, 2013. The meeting was called to order at 7:03 p.m. by the Chairperson, Mr. Winchell.

There were no items removed from the Consent Agenda.

## **Approval of the Consent Agenda:**

**Motion:** Ms. Torres made a motion to approve the Consent Agenda, seconded by Mr. Quinn. Motion carried unanimously.

## **Maintenance & Operations Status (Superintendent Report):**

Mr. Scott distributed the period's Operation and Maintenance Report and discussed the same. Mr. Scott described the preparatory work performed by the Authority's crews in advance of DelDOT's bridge replacement project at West Railroad Avenue and pavement and rehabilitation project at Old North Road. Mr. Scott highlighted the fact that the Authority's in-house construction crews had eliminated an old 2-inch diameter water main on Layton Avenue that served Delmarva Pole Building Supplies' facilities and provided a new water service connection to Delmarva Pole Building Supplies from a 10-inch diameter water main. Other water service laterals, which might have caused future difficulties in connection with the Old North Road pavement and rehabilitation project, had been relocated by the Authority's crews, Mr. Scott added. Mr. Scott explained that following the installation of new curbs and resurfacing of Old North Road by DelDOT in the very near future, from Main Street to Railroad Avenue, the open cutting of Old North Road would be prohibited by DelDOT for a period of five years, except for emergency operations. An old R. D. Wood Co. fire hydrant at Harrison and Old North Road would also be replaced with an updated model prior to the commencement of DelDOT contractors' work, Mr. Scott noted.

### **Maintenance & Operations Status (Superintendent Report, cont.):**

In connection with the Old North Road pavement and rehabilitation project, Mr. Scott indicated that the Authority's crews had marked CWS&WA's existing underground assets in response to a MISS Utility call by DelDOT's contractors. In this regard Mr. Scott noted that the Authority would be responsible for the cost of manhole and valve covers should they need to be adjusted or replaced during the construction.

Mr. Scott discussed the status of water service interruptions to customers with serious past due accounts. Mr. Scott indicated that 51 shut-offs had been ordered, but, by the morning of the scheduled shut-offs, 20 accounts had been satisfactorily reconciled and only 31 services had been interrupted. Of the 31 services, which had been shut-off, 18 services had been reconnected, Mr. Scott continued. Mr. Scott noted that eight services remained shut-off; mostly related to foreclosures, unoccupied houses, etc. Mr. Scott also noted that two water services had been reestablished for medical reasons.

For the Board's information, Mr. Scott discussed an example of a past due account including the arrangements which had been made by the Authority to assist residents with re-connection of their water services. The problem was magnified when the issue of payment for water utility services had not been resolved between a property owner, legally responsible for payment of water and sewer bills, and the owner's tenant who occupied the property, Mr. Scott explained. Mr. Scott noted that the Authority did not get involved in the affairs of property owners and their renters. Water service disconnections inconvenienced renters with whom the Authority did not have any legal relationships, Mr. Scott added.

### **Engineering Report:**

For the Board's information, Gharebaghi distributed copies of the Authority's advisories which had been disseminated throughout the Authority's service area, including electronic delivery of the same to the Towns of Camden and Wyoming, regarding damages caused by the discharge of rags, adult wipes, grease, oil, and the like into the Authority's sanitary sewer system.

Gharebaghi explained that, for the first time, the US Environmental Protection Agency (EPA) and the Delaware State Department of Health and Social Services, Division of Public Health, Office of Drinking Water, had sanctioned the distribution of Annual Water Quality / Consumer Confidence Reports (CCR) through the internet, provided water billings included a notice advising the Authority's customers of the availability of the CCR on the web. This measure would save CWS&WA the cost associated with newspaper advertising of the CCR which had been the normal mode of CCR distribution since 2005, Gharebaghi added.

Gharebaghi reported that the Authority's 2013 Annual Water Quality / Consumer Confidence Report (CCR) for the period of January 1, 2012, through December 31, 2012, would be posted on the internet at the Authority's web site at [www.cwsa.com/2013CCR.pdf](http://www.cwsa.com/2013CCR.pdf) before the end of June 2013.

**Legal Report:**

There was no legal report.

**Visitors' Comments:**

In response to Ms. Fulcher's inquiry regarding the work by the Authority's crews on catch basins in the Town of Wyoming, it was noted that the work would be completed prior to the anticipated DelDOT road closures.

**Adjournment:**

Motion: Mr. Quinn made a motion to adjourn the Regular Meeting, seconded by Ms. Torres. Motion carried unanimously.

The Regular Meeting adjourned at 7:22 p.m.

The next Regular Meeting will be held on July 9, 2013, at 7:00 p.m.

Respectfully Submitted,  
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.  
CWS&WA Superintendent